

MEMORANDUM

TO: Chairperson and Members of the Board of Directors

FROM: Mike Bozzo, Fleet and Facilities Director
Peter L. Stark, General Manager
Magan Waltari, Purchasing & Contracts Coordinator

DATE: February 21, 2019

SUBJECT: Consideration of entering into a Public Facilities Construction Agreement with the City of Bellingham

RECOMMENDATION

The Executive Committee met on February 14, 2019 and recommended that the Board of Directors grant authority to the General Manager to enter into a Public Facilities Construction Agreement with the City of Bellingham for the right of way work to be performed during the Midway Lot Construction.

BACKGROUND

WTA plans to award a contract in March to a competitively selected contractor for construction work to its Midway Lot. WTA is required by Bellingham Municipal Code (BMC) 13.08.060 to enter into a Public Facilities Construction Agreement with the City of Bellingham as some of the work will include improvements to the public right-of-way. A copy of the proposed agreement follows.

FISCAL IMPACT

As required by BMC 13.08.060, WTA is working with WSTIP to provide an \$85,500 bond as security to the City. The bond will be in effect for the term of the construction and extend to one year after completion.

As outlined in the proposed Agreement, WTA will also pay the following fees, charges, and deposits:

- Inspection Deposit \$3,144.31 (\$855.69 has already been paid)
- Stormwater Permit Fee \$316
- Storm Scan Deposit \$1,240
- Easement Recording \$250

All costs are included in the budget that was approved at the November 2018 Board Meeting.