

Change Order and Supplemental Agreement

Date: 3/30/2021

Form# PURC02

WTa Contract Number: 2019-279RFP
Title Lynden Station Space Lease

To: **Grants Burgers, LLC**
(Contractor)

You are hereby requested to comply with the following Change Order. This document will become a supplement to the contract and all provisions of the contract will apply hereto.

Reason for Change: Contracted 10% rent increase for remaining 4 years of current agreement term. Agreement will be reviewed and rent increases assessed as part of lease renewal in 2025. All other Terms and Conditions remain.

Rent Amount	Effective
\$742.50	May 1, 2021
\$816.75	May 1, 2022
\$898.43	May 1, 2023
\$988.27	May 1, 2024

STATEMENT OF NEED AND CERTIFICATION:

I certify that this change order is required for the completion of the originally contracted project and could reasonably be considered as part of the original scope of work. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place.

Tami Coleman

Signed: Wednesday, March 31, 2021

Printed Name: Tami Coleman

Department: Revenue

First Endorsement: DEPARTMENT DIRECTOR

I endorse this change as necessary and for WTA business and could be reasonably considered as part of the original work scope. No conflict of interest has occurred between the vendor or department staff.

Lynda Fox

Signed: Wednesday, March 31, 2021

Second Endorsement: PROCUREMENT

I endorse this purchase. Procurement policies and procedures have been followed. All supporting documentation has been included in the request.

Megan Waltari

Signed: Wednesday, March 31, 2021

Third Endorsement: FINANCE DIRECTOR	
I endorse this change order. The purchase is within the department budget.  Signed: Wednesday, March 31, 2021	
Change Order Approval: GENERAL MANAGER	Change Order Approval: CONTRACTOR
I approve this change order.  Signed: Wednesday, March 31, 2021	I agree to the terms of this change order.  Signed: Thursday, April 15, 2021