

# Change Order and Supplemental Agreement

Date:

Form# PURC02

WTA Contract Number:

Title

Payphone Service

To: Empire Telephone  
(Contractor)

You are hereby requested to comply with the following Change Order. This document will become a supplement to the contract and all provisions of the contract will apply hereto. This contract will replace the existing Change Order No. 1.

**Scope of Work:** Set fixed pricing for public telephone services

**Firm Fixed Amount (attach documentation):** \$35/mo, month to month fixed rate service for CTS/LTS/FTS public telephone services using VOIP module. *going from estimated to fixed rates*

**Budget Code/GL Account:** 50585-17-09

Item	Specification and Reason	Change, Add or Deduct	Per	New Total
1	Defining fixed rate for public telephone service over VOIP at CTS, 4194 Cordata Pwky, Bellingham, WA 98226	Change	\$35/mo	
2	Defining fixed rate for public telephone service over VOIP at LTS, 1945 Front St., Lynden, WA 98264	Change	\$35/mo	
3	Defining fixed rate for public telephone service over VOIP at FTS, 1675 Main St., Ferndale, WA 98248	Change	\$35/mo	
		Total Change Order		\$105/mo

Project Manager's Recommendation: *[Signature]*

Date: *1/18/19*

Department Director Endorsement: *[Signature]*

Date: *1/18/2019*

Procurement Endorsement: *[Signature]*

Date: *1/22/19*

Accounting Manager Endorsement:  
(If capital or over \$5,000) *[Signature]*

Date: *1/25/19*

General Manager Approval: *[Signature]*

Date: *1/25/19*

Contractor's Acceptance: *[Signature]*

Date: *1/30/19*