

REF-ALL-204-01
Drug and Alcohol Abuse Prevention Program Definitions

Accident, non-revenue service - An event in the course of conducting business in a WTA vehicle, or while operating WTA equipment capable of injuring another person for or in the name of the Whatcom Transportation Authority, if, as a result:

- a) an individual dies; or
- b) an individual suffers bodily injury requiring immediate treatment away from the scene of the event; or
- c) any vehicle is transported away from the scene by a tow truck or other vehicle due to disabling damage.

Accident, revenue service - An event associated with the operation of a revenue-service vehicle, whether or not the vehicle is in revenue service, if:

- a) an individual dies; or
- b) an individual suffers bodily injury requiring immediate treatment away from the scene of the event; or
- c) any vehicle is transported away from the scene by a tow truck or other vehicle due to disabling damage

Alcohol - Ethyl alcohol or other lower molecular weight alcohol (i.e., methyl and isopropyl) as defined by DOT federal regulations.

Breath Alcohol Concentration (BAC) - The alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test. When the indicated alcohol concentration on an initial alcohol test is different from an indicated alcohol concentration on a confirmatory test, the second (confirmatory) result is the final result of record.

Alcohol use - The consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.

Canceled test (drug) - A test declared invalid. It is neither a positive nor a negative test. This term includes a specimen which is rejected for testing by a laboratory. If a test is cancelled, further testing is required under pre-employment and return-to-duty protocols.

Conducting WTA business - *Being in a situation where decisions are made that commit WTA to some action, or being in a position where actions could injure or otherwise affect WTA, its employees, passengers, or other business associates.*

Confirmatory test (alcohol) - A second analytical procedure to be administered within 15-20 minutes of the first test, separate from the screening test, to determine the concentration of alcohol in a covered employee's system.

Consulting Physician - A licensed physician retained to advise WTA on drug-testing and other occupational-health issues.

Contractor or Vendor - A person or organization whose services are contracted for by WTA.

Covered Employees - This policy applies to every person, including an applicant or transferee, who performs or will perform a "safety-sensitive function" as defined in Part 655, section 655.4. See Safety Sensitive definition.

Covered substances:

- Legally obtained drugs (prescription and non-prescription remedies) when used according to directions to alleviate a specific condition.
- Illegal drugs include;
 - a) Drugs which are not legally obtainable
 - b) Drugs which are legally obtainable, but have not been obtained legally
 - c) Drugs which are legally obtained, but are knowingly used for other than the prescribed purpose or in other than the prescribed manner
 - d) So-called "designer drugs" or drug substances not approved for medical or other use by the Washington State Board of Pharmacy, the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration.

Unauthorized substance: Any substance that may impair physical or mental functioning.

DOT-covered substances: Substances tested for in an FTA-mandated test defined in 49 CFR Part 40. See REF-ALL-202-04 for list of current Part 40 covered substances.

DOT - U.S. Department of Transportation.

Drug use - Consumption of any substance (legal or illicit) that may cause an interference with the capacity to perform safe and/or productive work.

Fit for Work - An employee's emotional and physical condition and conduct that is free from any effects that may interfere with safe and productive work.

FTA - Federal Transit Administration of the U.S. Department of Transportation.

FTA-covered employee - A person who is applying for, or transferring to, an FTA-defined safety-sensitive position, or one who performs a safety-sensitive function and is (1) directly employed by WTA or (2) employed by, or contracted with, a person or organization providing service to WTA under contract or other agreement.

Incident - An event involving a WTA employee whose behaviors, actions, and/or physical condition may or has:

- jeopardized safety, the employee, co-workers, passengers, or the general public
- interfered with or disrupted the efficient operation of the WTA
- eroded the public's confidence in WTA as a safe public transit system

Medical Review Officer - A licensed physician responsible for receiving laboratory results generated by WTA's drug testing program who has knowledge of substance-abuse disorders and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result together with his or her medical history and any other relevant biomedical information.

Positive Test - A DOT covered substance is present in the body and is detected by breath alcohol testing (.04 BAC or greater); or urine drug testing (a confirmed positive). *Under WTA authority a breath alcohol test of 0.02 to 0.39 is considered a positive result.*

Refusal to submit - Failure to provide adequate breath or urine for a test without a valid medical explanation after receiving notice of the requirement to be tested, or engaging in conduct that clearly obstructs the collection process. Refusal can also include a verbal declination or delayed arrival at the collection site.

Revenue service - Any service provided to transport passengers in a WTA bus, van, car, rail car, locomotive, trolley car, trolley bus, vessel, or vehicle used on a fixed guide-way or inclined plane.

Safety-sensitive function (non-revenue service) - Any duty related to the safe operation of WTA vehicles and mechanical equipment capable of injuring another person.

Safety-sensitive function (revenue service) - Any duty related to the safe operation of mass transit service, including;

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial drivers' license.
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See REF-ALL-204-02 for a current list of WTA Safety Sensitive positions.

SAMHSA - Substance Abuse and Mental Health Services Administration.

Substance Abuse Professional (SAP) - A licensed physician, licensed or certified psychologist, social worker, licensed marriage and family counselors, or employee assistance professional with knowledge of, and clinical experience in, the diagnosis and treatment of drug- and alcohol-related disorders.