



Whatcom  
Transportation  
Authority

## Notice of Intent to Award

Project: Landscaping Services

ITB# 2023-001

Form #VNDR05 v.a

Procurement & Contracts

February 9, 2023

The above solicitation was issued by the Whatcom Transportation Authority (WTA) on January 13, 2023. Bids were open via MS Teams on February 9th.

Vendors were solicited through an advertisement in The Bellingham Herald, a posting on Washington's Electronic Business Solution (WEBS), Washington's Office of Women and Minority Business Enterprise (owmbe.org), Builders Exchange, and Washington Procurement Technical Assistance Center, and an announcement on WTA's website and social media.

The following companies submitted bids in response:

ProScapes, Inc. 9002 S. March Point Rd. Anacortes, WA 98221	Windwood Enterprises, Inc. 6019 Portal Way Ferndale, WA 98248	W Business Solutions, LLC DBA Transblue 12613 Ingraham Rd. Snohomish, WA 98290
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We announce our intent to award a contract to **Windwood Enterprises, Inc.** as the lowest responsive and responsible bidder as outlined in Part 3.C Minimum Bidder Qualifications of the bid request document.

This intent does not form a contract, but rather is the first step in the contract process. Neither party is obligated to perform any item within the ITB until a formal contract is signed by both parties.

WTA will release any documents and information relating to the procurement not marked confidential or proprietary. Interested parties may submit a Public Disclosure Request to [RecordsRequests@ridewta.com](mailto:RecordsRequests@ridewta.com). Refer to Part 6 of the ITB for the process of releasing documents marked as "Confidential" or "Proprietary".

An interested party may protest this Notice of Intent to Award by submitting a written protest to the Procurement & Contracts Manager **no later than Wednesday, February 15 by 5:00 p.m., PST**. Information about protests can be found in the ITB.

On behalf of the Whatcom Transportation Authority, thank you for your efforts in preparing a response to this solicitation. We appreciate your interest in doing business with the Whatcom Transportation Authority. If you have any questions, please feel free to contact me.

Sincerely,

Magan Waltari, CPPB, CPSM, NIGP-CPP  
Procurement & Contracts Manager  
Disadvantaged Business Liaison Officer  
P: (360) 788-9332  
[Maganw@ridewta.com](mailto:Maganw@ridewta.com)

Procurement Title:		LANDSCAPING		# Addenda:	0
Independent Cost Estimate		\$471,208		Bid Opening Date, Time:	2/9/23 @ 1200 pst
				Location:	Virtual/Teams
<b>BID SUBMITTAL #</b>		<b>Bidder No. 1:</b>	<b>Bidder No. 2:</b>	<b>Bidder No. 3:</b>	<b>Bidder No. 4:</b>
<b>Bidder Name:</b>	PROSCAPES	WINDWOOD	TRANSBLUE		
<b>BTS</b>	1206.66	531.00	1094.30		
<b>CTS</b>	1206.66	782.00	1071.25		
<b>FTS</b>	2106.66	2214.00	2550.51		
<b>LTS</b>	1931.66	1135.00	1653.47		
<b>MOAB</b>	2106.66	1569.00	1843.01		
<b>MIDWAY</b>	1381.66	866.00	1649.39		
<b>GRAND TOTAL</b>	9,939.96	7,097.00	9,861.93		
<b>Comments:</b>	Emailed due to system glitch. Rc'd 2/8/23 @1040	Emailed due to system glitch. Rc'd 2/9/23 @1047	Emailed due to system glitch. Several calls before deadline where procurement couldn't hear them talking. Instructed to send via email. Rc'd 2/9/23 @1105		

No determination of responsiveness or responsibility were made at the bid opening. These determinations are made after a thorough review of the bid package and all calculations have been verified.

**ATTENDEES:** Magan Waltari, WTA  
Cindy Campen, WTA  
Elton Erickson, Proscapes  
Virginia Nelson, Transblue

Calculations verified 2/9/2023 1217 PST\_mw