



March 22, 2023

Diane Smothers  
Empire Telephone, Inc.  
PO Box 1996  
Oak Harbor, WA 98277-1996

RE: Notice of Contract Termination, Public Payphones

Dear Diane,

Under the Contract between Whatcom Transportation Authority (“WTA”) and Empire Telephone (“Empire”), WTA has the right to terminate our agreement “for convenience with thirty (30) days written notice.” Please accept this letter as WTA’s termination of the Contract for convenience under this provision. In moving forward with such termination, WTA requests that Empire recognize the following procedures.

Empire will invoice WTA for all services prior to the date of this termination, a copy of which will be mailed via USPS. Invoices will be submitted to [ap@ridewta.com](mailto:ap@ridewta.com) no later than April 30, 2022.

Empire will retrieve all payphones from WTA’s four (4) locations on or before April 30, 2022. Additional time may be provided only with pre-approval in writing from WTA’s Procurement Manager.

Location	Qty
205 E. Magnolia, Bellingham, WA 98225 - 360-684-1937	1
4170 Cordata Parkway, WA 98226 - 360-684-1989	1
1945 Front St., Lynden, WA 98264 - 360-966-8110	1
1675 Main St., Ferndale, WA 98248 - 360-966-8109	1

After April 30, WTA will consider any payphones that remain on WTA property to be as abandoned by Empire and will dispose of them according to WTA surplus policy and procedures.

WTA will return all Empire Owned Voice Over IP devices on or before April 30, 2022.

We appreciate Empire’s interest in doing business with WTA and wish the company luck in its endeavors.

Sincerely,

Magan Waltari, CPPB, CPSM, NIGP-CPP  
Procurement & Contracts Manager

cc: Josh Nylander, WTA IT Director  
Jeremy Noone, WTA Senior Systems Administrator  
Contract File