

**MEMORANDUM**

**TO:** Chairperson and Members of the Board of Directors

**FROM:** Mike Bozzo, Director of Fleet and Facilities  
Magan Waltari, Procurement and Grants Coordinator

**DATE:** January 16, 2020

**SUBJECT:** Consideration of Entering into an Interlocal Cooperative Purchasing Agreement with the State of Virginia for the Purchase of Eight Gillig Diesel Buses

**RECOMMENDATION**

That the Board of Directors authorize the General Manager to enter into an Interlocal Agreement with the State of Virginia allowing the purchase of eight (8), Gillig 40-foot heavy duty transit coaches utilizing State of Virginia contract #E194-75548.

**BACKGROUND**

WTA has previously used the Washington State Department of Enterprise Services (DES) contract to purchase transit buses. Using competitively established contracts enables staff to expedite orders and streamline purchasing requirements. The DES contract expired in 2019 and has not been replaced as of yet.

The State of Virginia contract has been reviewed by Procurement as well as FTA Region 10 and is found to be suitable for the intended purchase and subsequent grant funding. WTA intends to limit its contract use to eight (8) coaches only.

Upon Board approval, staff will enter into discussions with Gillig on the pricing of the eight (8) buses using the contract pricing from the State of Virginia Transit Bus Contract. The State of Virginia contract base price for Gillig coaches is about \$10,000 less than expired Washington State DES base price.

**FISCAL IMPACT**

There is no fiscal impact for using this cooperative agreement. The actual purchase, directly with Gillig, will be approved by the Board at a future meeting.