



To be considered responsive ALL bids must acknowledge ALL addenda on Exhibit A and submit that form with the proposal

ADDENDA # 1

DATE ISSUED: January 19, 2022

Part 4, Section A #2 – Evaluation Procedures

Change Clarification Addition

It was discovered after the RFP was issued that the criteria proposals were being evaluated on is not correct nor very clear. This addenda clarifies.

Published factor points:

Factor	Points
Project Capability	0-4
Risk Identification	0-4
Customer Performance Measures	0-4

- Evaluation Committee will review Proposals receiving 3 “Pass” scores against the following Initial Evaluation Factor(s), which are listed in the order of importance.

Factor	Points
Project Capability	0-4
Risk Identification	0-4
Customer Performance Measures	0-4

Committee members will assign a score of 1 – 4 for each factor and it will calculate total points as follows:

- 0 – Proposal did not meet factor requirements = 0%
- 1 – Proposal met less than 1/2 of factor requirements = 25%
- 2 – Proposal met at least 3/4 of factor requirements = 50%
- 3 – Proposal met all of the factor requirements = 75%
- 4 – Proposal exceeded factor requirements = 100%

Rankings are in whole numbers only or rounded down. (e.g. 4.5 will round to 4). Rankings will then be averaged based on how many members of the Evaluate Committee are scoring and carried out by 2 decimals.



- 3. The top 1 - 4 proposals (Competitive Range) may be invited for interviews. Proposals and interview results are re-scored against the Initial Evaluation Factors based on information provided by interviewees. Price will be recalculated based on the number of proposals in Competitive Range.

UPDATED Factor Points:

- 2. Evaluation Committee will review Proposals receiving 3 “Pass” scores against the following Initial Evaluation Factor(s), which are listed in the order of importance.

Factor	Points
Demonstrated ability in meeting work requirements	0-4
Transportation and Federal Legislative Experience	0-4
Project Approach and Understanding	0-4
Staff Resource Commitment	0-4
Clarity of Response	0-4
TOTAL POSSIBLE POINTS + COST	24

Committee members will assign a score of 1 – 4 for each factor and it will calculate total points as follows:

- 0 – Proposal did not meet factor requirements = 0%
- 1 – Proposal met less than ½ of factor requirements = 25%
- 2 – Proposal met at least ¾ of factor requirements = 50%
- 3 – Proposal met all of the factor requirements = 75%
- 4 – Proposal exceeded factor requirements = 100%

~~Rankings-Points~~ are in whole numbers only or rounded down. (e.g. 4.5 will round to 4). ~~Rankings-Points~~ will then be ~~averaged based on how many members of the Evaluate Committee are scoring and carried out by 2 decimals~~ totaled.

- 3. The top 1 - 4 ~~proposals-proposers~~ (Competitive Range) ~~may be invited for interviews~~ will be interviewed at their offices in Washington DC. Proposals and interview results are re-scored against the Initial Evaluation Factors based on information provided by interviewees. Price will be recalculated based on the number of proposals in Competitive Range.