

MEMORANDUM

TO: Chairman and Members of the Board of Directors

FROM: R. Josh Nylander, IT Director
Magan Waltari, Procurement and Contracts Manager

DATE: May 19, 2022

SUBJECT: Consideration of Pictometry Interlocal with Whatcom County

RECOMMENDATION

The Executive Committee met on May 12th and recommended that the Board of Directors enter into the attached interlocal agreement with Whatcom County to establish a cost sharing partnership for licensed Pictometry imagery and software.

BACKGROUND

Whatcom County has led efforts to establish partnerships with WTA and other regional partners to share the costs of acquiring high quality aerial imagery of the county. This imagery, flown and captured at the partnership's direction, and the accompanying software is only cost effectively acquired through this partnership. WTA is then able to use this shared imagery and software to aid in planning efforts.

FISCAL IMPACT

Cost is \$2,223 split into two payments, a year apart and includes three years of software subscription. Year one costs are included in the 2022 budget.

H. BOARD ACTION – CONSENT AGENDA

H.1 Consideration of Approval of Minutes – April 21, 2022 Board Meeting

H.2 Consideration of Approval of April 1 – 30, 2022 Expenditures

Recommendation: The Executive Committee met on May 12, 2022 and recommended that the Board of Directors approve the April 1-30, 2022 payable and payroll expenditures.

H.3 Consideration of Pictometry Interlocal with Whatcom County

Recommendation: The Executive Committee met on May 12th and recommended that the Board of Directors enter into the interlocal agreement with Whatcom County to establish a cost sharing partnership for licensed Pictometry imagery and software.

H.4 Consideration of Microsoft Enterprise Agreement Renewal

Recommendation: The Executive Committee met on May 12, 2022 and recommended that the Board of Director authorize the General Manager to enter into a new three (3) year agreement with Microsoft and CDW-G for Microsoft software maintenance and hosted services not to exceed \$750,000.

H.5 Consideration of Trapeze Annual Maintenance Purchase

Recommendation: The Executive Committee met on May 12, 2022 and recommended that the Board of Directors authorize the General Manager to enter into a purchase order with Trapeze Group for WTA's Trapeze Annual Licensing and Maintenance in an amount not to exceed \$234,000.

H.6 Consideration of Rescheduling Public Hearing on Transportation Improvement Plan to June Board Meeting

Recommendation: The Executive Committee met on May 12, 2022 and recommended that the Board of Directors reschedule the Public Hearing to receive public comment on WTA's Transportation Improvement Program (TIP) for 2023-2028 originally scheduled for the May 19, 2022 Board meeting to the June 16, 2022 Board meeting.

MOTION BY KORTHUIS, SECONDED BY LAUTENBACH THAT THE BOARD OF DIRECTORS APPROVE THE CONSENT AGENDA INCLUDING:

- APPROVAL OF THE APRIL 21, 2022 BOARD MEETING MINUTES
- APPROVAL OF THE APRIL 1-30, 2022 EXPENDITURES
- APPROVAL OF ENTERING INTO AN INTERLOCAL AGREEMENT WITH WHATCOM COUNTY TO ESTABLISH A COST SHARING PARTNERSHIP FOR LICENSED PICTOMETRY IMAGERY AND SOFTWARE.

- APPROVAL OF AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A NEW THREE (3) YEAR AGREEMENT WITH MICROSOFT AND CDW-G FOR MICROSOFT SOFTWARE MAINTENANCE AND HOSTED SERVICES NOT TO EXCEED \$750,000.
- APPROVAL OF AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A PURCHASE ORDER WITH TRAPEZE GROUP FOR WTA'S TRAPEZE ANNUAL LICENSING AND MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$234,000.
- APPROVAL TO RESCHEDULE THE PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON WTA'S TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR 2023-2028 ORIGINALLY SCHEDULED FOR THE MAY 19, 2022 BOARD MEETING TO THE JUNE 16, 2022 BOARD MEETING.

The motion was approved by unanimous consent.

I. REPORTS TO BOARD

I.1 Financial Framework Discussion

Les Reardanz, General Manager stated that as we have been thinking through the zero-emission fleet transition issue, we have been looking at the costs and trying to create a spend plan into the future. We wanted to add the WTA 2040 projects at the bottom of the CIP list to highlight the demands on dollars going forward. While we do have money now, there are some policy decisions we will have to make as we go forward.

He said that policy discussion sets out a transformational change for WTA. He said historically WTA has focused on bus service on the street. WTA 2040 identified several other things that WTA could be doing into the future. He said the scope could shift depending on the finances, but those programs could include:

- zero-emission bus transition
- expanding on-demand service
- expanding WTA's transit demand management approach
- considering bus rapid transit (1-3 lines)
- looking at transit corridors along with speed and reliability investments
- bus stops
- proactive land use partnering
- increased partnering with other agencies
- facility improvements
- transit-oriented development

Mr. Reardanz reviewed a high-level financial framework spreadsheet format. He asked if this format would work for further discussion. He proposed