

NEW CONTRACT REQUEST

VENDOR:

EATON CORPORATION
29085 NETWORK PLACE
CHICAGO, IL 60673-1290

APPROVERS: *Be sure to review all supporting documents for this request prior to approval!*

VENDOR CONTACT:

Kimberley Panchana
kpanchana@ppcwa.com
206-371-2025

DEPARTMENT CONTACT	DEPARTMENT	CONTRACT TYPE	TERMS AND CONDITIONS:
Cindy Campen	Facilities	Service (Public Works)	Procurement Has Reviewed

CONTRACT REASON: This contract is for the battery replacement and servicing of the UPS unit in the server room at MOAB. This work has already been approved in a Sole Source Justification.

TERMS AND CONDITIONS: Procurement Has Reviewed.

VENDOR QUOTE: KP112310 and KP102216rev3

PIGGYBACK CONTRACT: N/A

PUBLIC WORKS: Yes

GRANT FUNDED: No

CAPITAL PROJECT: No

CONTRACT START DATE: 12/18/2023

CONTRACT END DATE: 6/1/2024

TOTAL CONTRACT AMOUNT: 17,537.71

PO FOR VENDOR: False

PAY WITH PCARD: False

Initiator	The scope of work is accurate. Contract amount is fair and reasonable and includes all required goods and/or services.	<i>C Campen</i>
Department Director	Staff followed Procurement policy and procedure. The total contract amount is within the approved budget. Board approval has been obtained for contracts over the General Manager's authority.	Signed: Tuesday, December 19, 2023 <i>Andy Bowler</i>
Procurement	All necessary procurement documentation has been obtained from the requestor including the original request and all competitive quotes. Procurement policy and procedure was followed. Terms and conditions have been reviewed. Risk management issues are addressed.	Signed: Wednesday, December 20, 2023 <i>Magan Waltari</i>
Finance/Accounting	Amount requested is within approved budget. Tax issues are addressed.	Signed: Thursday, December 21, 2023 <i>Erin Knudson</i>
Accounting Clerk	Lease or Revenue Contract: Receivable issues are addressed	Signed: Thursday, December 21, 2023