

Memorandum of Understanding

Outlining Protocols Between

The City of Bellingham and Whatcom Transportation Authority

For

The Provision of Information Technology Network Transport Services

Also known as

The RING NETWORK

June 23, 2010

The City of Bellingham (COB) and the Whatcom Transportation Authority (WTA) enter into this Memorandum of Understanding (MOU) based upon the principal of mutual needs and interest to provide the implementation protocols for an existing wide-area network based Ring Network Architecture.

In order to provide for the greatest level of security and protection of the network both parties will adhere to the following principals:

1. Each party will define and implement logical boundaries to segment each party's networks.
2. The COB will provide additional segmentation with the use of a Firewall Appliance.
3. Each party will enforce controls to protect segments and individual assets within each segment. These protections will be configured to adequately block services, protocols and ports not specifically allowed.
4. All firewall appliances should be configured to fail in a "closed state" if failure occurs.
5. The parties will notify each other via e-mail in advance (at least 1 business day or within 24 hours if an emergency) when maintenance needs to occur to the ring infrastructure.
6. Each party will instruct all employees who work on the infrastructure to not deploy any sniffing or listening devices or applications without the other party's prior and express permission in writing via e-mail.
7. Each party will implement mechanisms to restrict and control the use of network privileges.

8. Term: This MOU is perpetual until or unless terminated in writing by either party on five business days' notice via e-mail
9. Each party agrees to inform via e-mail the other of any known security breaches. For purposes of this MOU, a "security breach" shall be defined as any unauthorized access to any physical and/or logical component of the Ring Network.

Date:


Date:

August 30, 2014

WTA Director of Information Technology

City of Bellingham


Steven M. Clancy CPA, CITP, CFF, CRISC


Ted Carlson
Public Works Director