



**Whatcom  
Transportation  
Authority**

**Notice of Termination  
US Bank PCard Program**

Form #SETU03 v.b

*Procurement & Contracts*

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Date: November 1, 2021

TO: Shannon Ness, US Bank Account Manager  
FROM: Magan Waltari, Procurement & Contracts Manager

RE: Notice of Program Termination effective January 1

Pursuant to the Master Agreement # 00719 Section 16.5(b), WTA is providing US Bank sixty (60) days written notice of termination for convenience of its Purchasing and One Card program.

WTA intends to continue use of its Purchasing Card through the end of 2021 with all charges being complete by December 31.

Please let me know if there is anything additional that you require.

Thank you

A handwritten signature in blue ink, appearing to be 'Magan Waltari', is located below the 'Thank you' text.